

EAST HERTS COUNCIL

OVERVIEW AND SCRUTINY: 18 SEPTEMBER 2018

REPORT BY CHAIRMAN OF OVERVIEW AND SCRUTINY COMMITTEE

SCRUTINY WORK PROGRAMME

WARD(S) AFFECTED: *none*

---

**Purpose/Summary of Report**

- To review and determine Overview and Scrutiny (OS) Committee's future work programme

<b><u>RECOMMENDATION FOR DECISION:</u></b>	
<b>(A)</b>	the work programme shown in this report ( <b>Essential Reference Paper B attached</b> ) be agreed.

1.0 Background

1.1 Items previously required, identified or suggested for the OS work programme are set out in **Essential Reference Paper 'B'**.

1.2 Scrutiny committees have the power of influence and are entitled to review and scrutinise the functions of the Council and the decisions of the Executive. The Committee serves as a 'critical friend' and is not a decision-making body but can make recommendations to the Executive.

## 2.0 Report

- 2.1 The draft agenda for 2018/19 meetings of OS Committee is shown in **Essential Reference Paper 'B'**. The timing of some items shown may have to change depending on availability of essential data (eg. from central government) and officers.
- 2.2 Members are welcome to submit a scrutiny proposal at any time by completing a Scrutiny Proposal Form (**Essential Reference Paper 'C'**) providing officers with sufficient information to ensure their specific questions are addressed. The Scrutiny Officer will then liaise with officers and the Scrutiny Chairman to consider the best way to address the subject and complete a scoping document.
- 2.3 Members agreed to extend an invitation to an Executive Member to provide an overview on their portfolio, followed by questions from the Committee at each meeting. The Committee is asked to consider which Executive Members to invite to each meeting for 2018/19.
- 2.4 Members are asked whether there is any training relevant to scrutiny or to the function and remit of the OS Committee that they wish to suggest.

## 3.0 Implications/Consultations

- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers: none

Contact Member: OS Scrutiny Committee Chairman: Cllr Mike Allen  
[mike.allen@eastherts.gov.uk](mailto:mike.allen@eastherts.gov.uk)

Contact Officer: Alison Stuart, Head of Legal and Democratic Services

[alison.stuart@eastherts.gov.uk](mailto:alison.stuart@eastherts.gov.uk)

Report Author: Lorraine Blackburn, Democratic Services Officer  
[lorraine.blackburn@eastherts.gov.uk](mailto:lorraine.blackburn@eastherts.gov.uk)